

Instructions for Ordering Maps

The first step is to establish a map account if you do not already have one.

This can be accomplished by using the DSCR website at <http://www.dscr.dla.mil/>. Once on the web site click on the Richmond Map Facility link and follow the instructions on how to obtain a map account.

You must first fill out a DLA Form 1832 to get a map account. This does require confirmation of a security clearance through their security manager, but this is not a hard step.

Once you have a map account established at RMF (Richmond Map Facility), you must complete step two.

The second step is to request a WEBREQ (web request) account from the RMF (Richmond Map Facility) website. Once this account is established you can order maps online through WEBREQ.